



10. Taxpayers Accounts Management

- Taxpayers Accounts will be managed in one registration office.
- *Taxpayer's accounts will no longer be managed in different registration offices, **for example** the Income Tax (ITX) account is kept in Windhoek while the VAT account is kept in Walvis Bay.*
- Taxpayers are advised to indicate to Receiver of Revenue the registration office where they prefer their taxpayer accounts to be kept.

11. Electronic Fund Transfer (EFT) Tax Reference Number (TRN) Format

- ITAS has introduced a new Tax Reference Number as stated below:
- TRN will comprise of the following information: **Payment Type (1) + IRD Registration Office Code (2) + TIN (8) + Tax Type (2) + Tax Period (6).**
- This is an example of the Tax Reference Number "1020123456715201802"
- 1020123456715201802 refers to Payment Type which is EFT
- 1020123456715201802 refers to IRD Registration Office Code
- 1020123456715201802 refers to Taxpayer Identification Number (TIN)
- 1020123456715201802 refers to Tax Type in this case VAT
- 1020123456715201802 refers to Tax Period
- When making the payment at commercial banks, taxpayer will only be required to capture the TIN. The rest of the information will be selected from the dropdown list such as IRD registration office code, Tax Type & Tax Period.
- TRN is currently being implemented by all Commercial banks.
- Taxpayers are advised to call IRD Call Centre @ +264612894000 for assistance on Tax Reference number.